



# White County Government

110 N Main St | PO Box 260 | Monticello, IN 47960  
Ph: 574-583-1515 | Email: grogers@whitecountyindiana.us

## SMALL BUSINESS COVID RELIEF GRANT PROGRAM OVERVIEW WHITE COUNTY, INDIANA

Submit your application soon. Only one application per White County business.  
Maximum grant amounts are \$10,000 per business, based on demonstrated need. ***This is not a loan.***

### Eligibility:

Businesses eligible for a White County Small Business COVID Relief Grant must meet the following requirements:

- Must be located **outside** of the Monticello City limits but **within** White County boundaries
- Must be in good standing with regard to state and local taxes, licenses and code compliance.
- Must be in good standing with the Indiana Secretary of State.
- Must have been established and operational within White County boundaries since April 1, 2020.
  - Businesses that have expanded to a storefront from another business are eligible (e.g., an established caterer who opened a restaurant or an online retailer who opened a boutique).
- Must have 100 or fewer employees.
- Eligible uses of funds: working capital; continue operations, or support remote work
- Must not be a governmental unit.
- If non-profit, must be a 501(c)(3) organization.
- Owners of multiple businesses within White County boundaries are eligible for *each* business that meets these criteria.
- Preference will be given to businesses that have:
  - demonstrated a commitment to the community, through support of local youth or charitable programs, good corporate citizenship, participation in community and business support organizations;
  - plans to hire, train or assist individuals who lost jobs or experienced economic hardship during the COVID-19 crisis;
  - an inability to pay rent, utilities, overhead, and supply costs;
  - increased costs based on social distancing or other public health restrictions;
  - length of time within the county;
  - unmet needs that have not been or are not anticipated to be addressed through the Small Business Administration (SBA) Disaster Loan Program or through other government assistance programs;
  - not received abatements or incentives from the county previously;
  - made all reasonable efforts to keep employees employed during the recovery process

The White County Small Business COVID Relief Grant has limited funding; therefore, not all grant requests may be approved or approved at the level requested. Applications will be reviewed and kept confidential by the selection committee, which will consist of five collective members from either the County Council, County Commissioners, or County Auditor.

Please bring your completed grant application and supporting documents to Debbie Conover, Operations Manager at the White County Economic Development office located at 124A North Main Street, Monticello.

**DEADLINE to SUBMIT APPLICATION(S) is  
FRIDAY, JUNE 25, 2021 by 3:00p.m.**



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### Submission Process:

- Applications are due by 3:00 p.m. EDT on **Friday, June 25, 2021** to the White County Economic Development office located at 124A North Main Street, Monticello.
  - Please note, items on the check list below are due with the application as these are required to determine eligibility.

**Document Check List:** In addition to this application, please submit the following:

- ◆ Copy of business owner's driver's license or other form of ID
- ◆ W-9
- ◆ Copy of current status with Secretary of State (certified letter not required)
- ◆ Income Verification Form

*\*If your grant is approved, additional documents may be required before transfer of funds.*

*\*\*If awarded, you will be required to complete annual reports after the receipt of these funds for two (2) years after grant award. This is subject to change based on Indiana Office of Community and Rural Affairs guidance.*

- Any questions regarding the application should be directed to the White County Economic Development office via:
  - Phone: 574-583-6557
  - In person at: 124A North Main Street, Monticello

### Review Process:

- Applications will be reviewed by a five members selection committee.
- Applications will be reviewed during the week of July 5, 2021. Applications will then be forwarded to the State for financial review and we hope to have a final decision during the week of August 30, 2021.
- If funding allows, additional grants may be processed and awarded on an as-needed basis.

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FRIDAY, JUNE 25, 2021 by 3:00p.m.**